



# WASHTO Board of Directors Meeting

AASHTO Spring Meeting – Madison, Wisconsin

April 26, 2024

## Attendance:

Alaska	Commissioner Ryan Anderson
Arizona	Director Jennifer Toth
Hawai'i	Deputy Director Robin Shishido
Idaho	Chief Deputy Dan McElhinney
Montana	Interim Director Larry Flynn
Nebraska	Director Vicki Kramer
Nevada	Director Tracy Larkin Thomason
New Mexico	Secretary Ricky Serna
North Dakota	Director Ron Henke
Oklahoma	Director Tim Gatz
South Dakota	Secretary Joel Jundt (President)
Texas	Chief Engineer Lance Simmons
Utah	Executive Director Carlos Braceras
Washington	Secretary Roger Millar
Wyoming	Director Darin Westby
Treasurer	Amber Coulson (via conference call)

## I. Welcome/ Call to Order/ Roll Call

President Joel Jundt called the Board of Directors (the "Board") meeting to order at 8:00 a.m. CT and asked for a roll call from those present in the room.

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## II. Statement from the President

Jundt thanked and appreciate transportation system staff for the work they do to get things done. He also thanked the CEOs as public servants for leading the staff.

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## III. Approval of November 16, 2023 Meeting Minutes

Jundt asked for a motion to approve the November 16, 2023 meeting minutes.

A motion was made by Director Tracy Larkin Thomason (NV) and seconded by Director Ron Henke (ND) to approve the meeting minutes as presented. All present voted aye by voice vote. The motion carried.

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#### IV. Hawai'i Close Out Status

Deputy Director Robin Shishido (HI) shared that the WASHTO event is closed and brought in \$183,076.73.

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#### V. Treasurer's Report

Amber Coulson attended the meeting via teleconference.

Coulson shared audits fiscal year for FY23 was conducted with no finding. All accounts are accounted for and balances have been reconciled.

She also shared that taxes were submitted early February 2024 and everything went smoothly. Coulson requested moving forward that any committee that requires a 10-99 that they email her as soon as they know to help speed up the tax preparation process.

Coulson when through the bank statement line by line and explained the expenses **(ATTACHMENT B)**. She also requested WASHTO Committees review their page on the WASHTO webpage to make sure that the information is correct and if changes need to be made, to reach out to her.

A motion was made by Director Tim Gatz (OK) and seconded by Executive Director Carlos Braceras (UT) to approve the Treasurer's Report. All present voted aye by voice vote. The motion carried.

Jundt introduced the investment plan that Coulson had presented to the Board. Coulson asked if the Board would be interested in investing in short term tea bills to take advantage of the positive interest rates.

A motion was made by Secretary Roger Millar (WA) and seconded by Director Tracy Larkin Thomason (NV) to invest up to \$200,000 in short term tea bills and authorize Treasure Coulson to make the investments amounts based on rates. All present voted aye by voice vote. The motion carried.

Coulson will bring back to the Board at the July meeting ideas of how and where to invest.

Coulson next summarized the future finance memorandum that was also presented to the Board. She went through each item on the on the document and explained the estimated trajectory of the financial account through 2028.

Director Vicky Kramer (NE) shared with the Board the status of re-creating a WASHTO Emerging Leaders training. She noted it would be consultant driven and cost between \$50,000 - \$60,000 depending on the length of the training. The group that has been working on it plans to formally present the opportunity at the WASHTO Annual Meeting in July.

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## VI. Report from AASHTO

Jim Tymon expressed to the Board the benefits of a WASHTO Emerging Leader training and its importance to the industry. He also noted that the AASHTO meetings are a practice of professional development and a great way to connect with other industry peers.

Tymon thanked the Board for answering the call to action to fill the three available seats on the AASHTO committees.

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## VII. New Business – Historical Minutes on WASHTO Webpage

Jundt opened the discussion to the Board about posting old minutes on the WASHTO webpage. This led to the need for a record retention policy. The Board decided to bring a resolution or policy for action to the July WASHTO Board meeting.

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## VIII. Old Business: Emergency Load Management Memorandum of Understanding (MOU)

Jundt opened the discussion about what the Board sees as the next step to move forward with the document. He tasked the WASHTO SCOHT committee to take the lead and find the contacts for each WASHTO state.

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## IX. WASHTO Annual Meetings

Jundt asked for updates on the upcoming WASHTO Annual Meetings.

- **2024** – Director Vicki Kramer (NE) shared that there is a priority given to DOT panels and speakers. Overall, the program is very well-rounded. And the location of the event has a great walkability.
- **2025** – Interim Director Larry Flynn (MT) shared that Montana has run into logistical issues in Big Sky and is looking for alternative sites.
- **2026** – Director Tracy Larkin Thomason shared that the event will be in Las Vegas as this is a very easy hub for the state. They have just begun the preparation.

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## X. Committee Reports

### a. Business Committees

- i. **Nomination Committee** – Executive Director Carlos Braceras (UT)  
Braceras noted that there is a formal call for those interested in being nominated for Vice President.

**ii. Resolution Committee** –Director Jennifer Toth (AZ)

Toth read WASHTO Resolution 01-24 that reinstate the Hewes Award and travel funding that was suspended with resolution 02-21.

The Board discussed the financial

A motion was made by Secretary Roger Millar (WA) and seconded by Chief Engineer Lance Simmons (TX) to approve the resolution. All present voted aye by voice vote. The motion carried.

**iii. Auditing Committee** – Deputy Director Robin Shishido (HI) for Director Ed Sniffen (HI)

Shishido had nothing to share. Jundt thanked Treasurer Coulson for her work.

**b. Standing Committees**

**i. Highway Transport Committee** – Deputy Director Matt Linneman (ND) for Commissioner Ryan Anderson (AK)

Linneman shared that North Dakota will be hosting the Committee meeting October 8-9, 2024 in Fargo, ND. He shared that Jackie Darr of North Dakota Highway Patrol is the Chair and that Commissioner Ryan Anderson (AK) plans to attend their upcoming event in Fargo.

**ii. Construction and Materials Committee** – Deputy Director Matt Linneman (ND) for Director Tony Tavares (CA)

Linneman shared that the Committee meeting was held in Fargo, ND April 9 – 11, 2024. He noted that there 55 people from 16 of the 18 WASHTO states present. Along with good discussions, it included a panel discussion with contractors. Lastly, Linneman shared that Tisha Clark of New Mexico DOT is the chairperson for this committee and that next year's meeting will be held in Phoenix, AZ.

**iii. Maintenance Committee** – Secretary Joel Jundt (SD)

Jundt shared the committee met in Washington on April 7-11 during the WA DOT SCOM. He noted that during the peer exchange they looked at the issue of homelessness and right of way.

**iv. Civil Rights Committee** –Secretary Roger Millar (WA)

Millar shared that the discussion circled around the lawsuit on the DBE program and how to move forward.

AASHTO Chairman Michael O'Brian (TX) presented and shared that AASHTO is also looking into the issue surrounding DBE and Title XI on a national level.

O'Brian also noted that the USDOT Summit was well represented by the WASHTO states.

**v. TSMO Committee** – Director Tracy Larkin Thomason (NV)

Larking Thomason shared that there will be a peer exchange in August in Las Vegas. Two people from each WASHTO state are invited. The discussion will be on capacity and maturity models.

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**XI. State Issues**

No states shared any issues

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The meeting was adjourned at 9:28 a.m. EST.